

MENDOCINO FIRE PROTECTION DISTRICT
P.O. BOX 901
MENDOCINO, CA 95460
707-937-0131

A Mendocino Fire Protection District Board meeting will be held at the Firehouse at 44700 Little Lake Road on Wednesday, April 30, 2025 **at 6:00 PM.** Open to the public.

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES: Minutes of March 26, 2025 and April 10, 2025.
4. COMMUNICATIONS:
5. TREASURER'S REPORT
 - a. Bills Paid
 - b. 2023-2024 Audit
6. OLD BUSINESS:
 - a. Charging School District for False Alarms: Discussion and possible action.
7. NEW BUSINESS: None
8. CHIEF'S REPORT
9. BOARD MEMBER REPORTS
10. UNSCHEDULED MATTERS:

Action or Board discussion cannot be taken on "unscheduled matters". (Ralph M. Brown Act, Govt. Code Section 45950 et seq.)
11. PUBLIC INPUT:

Receive comment from audience, staff and board. If necessary, schedule the matter on a subsequent Board agenda.
12. ADJOURNMENT

MENDOCINO FIRE PROTECTION DISTRICT
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Minutes of Wednesday, March 26, 2025.

1. CALL TO ORDER: 6:00 pm by O'Brien.
2. ROLL CALL: O'Brien, Holmer, Cusick and Ruprecht present. Keller absent.
3. APPROVAL OF MINUTES: The Board considered the minutes for the March 13, 2025 meeting. There were no suggestions for revision. Ruprecht moved to accept the minutes and Holmer seconded. Motion carried 4-0.
4. COMMUNICATIONS:
 - a. Staff reported that the first notice of fire inspections was sent out the previous week. At this point there has been only one response and that was from Nicholson House with updated contact information. The Board reviewed the list of properties and suggested that the Community Center of Mendocino should be included in the notices since it holds after school classes for children. Staff agreed to send the notice.
 - b. Staff then gave an update on the delivery of the Silverado pick up from Utah. The first driver was unable to complete the pick up and a second driver has been assigned. The truck is expected to be delivered on Friday, 28 March.
5. OLD BUSINESS:
 - a. Revision of Fee Ordinance. Cusick suggested that in addition to the proposed revisions on false alarms, that the various costs for responding equipment and personnel were too low and should be increased based on Cal Fire standards. The Board was in agreement with this. It was pointed out that O'Brien had wanted the full Board to be present for any vote on revisions, and the next time the full Board would be in place would be the end of month meeting in May. Staff agreed to do the research on fees and make the revisions for consideration then.
 - b. Update on Chief's Truck Purchase. Chief Latoof explained that there had been an oversight on the part of the dealer on the invoice the Board was presented at the last meeting. The extended warranty amount had not been included. The new total is \$70,717. Latoof also noted that the truck has been ordered from the factory and will likely be available for purchase in the next fiscal year. The price is fixed. After a brief discussion, Cusick moved to accept the new price for the truck and Ruprecht seconded. The motion carried 4-0.

6. NEW BUSINESS:

a. Approval of Funding for Equipping New Utility Vehicle. Staff noted that O'Brien had wanted approval of funding for the equipping of the Silverado on this agenda. After some discussion, a total cost of \$10,000 for branding and equipping the truck was proposed. Ruprecht moved to accept that amount as a budget target and Cusick seconded. The motion carried 4-0.

b. Membership in the Fire Districts Association of California. Staff reported that Emily Tecchio had found a way for the membership to be funded via a grant for the first year, and that she felt the organization was effective at lobbying for fire districts. The cost to the District after the first year would be \$250. Cusick moved to apply for the free membership and Holmer seconded. The motion carried 4-0.

c. Waive Manikin Fee for CPR Class at High School. Chief Latoof explained that fees had been charged when the Department's CPR manikins were used outside of the District, and that a class was scheduled at Noyo High School in Fort Bragg. One of the Department members would be conducting the class and Latoof asked that the fee be waived this time. After some discussion, Ruprecht moved to waive the fee and Holmer seconded. The motion carried 4-0.

d. Use of Additional PG&E Funds for EMS Related Items. Staff explained that the District would be receiving an additional nearly \$14,000 in funds from the PG&E settlement that had not been distributed correctly in 2022. The funds must be used for EMS related items, which can include medical training supplies. She suggested that the Board simply needed to authorize the Department to purchase what they felt was appropriate and she would apply for reimbursement as before. Ruprecht moved to accept this approach and Cusick seconded. The motion carried 4-0.

7. CHIEF'S REPORT:

Chief Latoof reported that PG&E had hooked up power to Station 844 and stated that the next steps would be French drains and concrete.

Captain Josh Miller reported that the First Responders Academy would be held next week. The class was full and there were repeat attendees. They would be having sessions at the fire tower and Ruprecht indicated that she would like to attend.

8. BOARD MEMBER REPORTS:

Cusick said he had heard many good comments about the First Aid classes taught by Tyler Grinberg.

9. PUBLIC COMMENT: None

10. MEETING ADJOURNED: At 6:45 pm.

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Minutes of Thursday, April 10, 2025.

1. CALL TO ORDER: 9 am by O'Brien.
2. ROLL CALL: O'Brien, Keller and Ruprecht present. Cusick and Holmer absent.
3. APPROVAL OF MINUTES: The minutes of the March 26, 2025 were tabled until the next meeting due to lack of quorum.
4. COMMUNICATIONS:
 - a. Staff explained a series of communications with Darlene Betts of the County Auditor-Controller's Office. To finalize the 2023-2024 audit, our CPA Zach Pehling contacted the Auditor-Controller's Office for the final financial reporting for June 30, 2024. Darlene Betts emailed the District last Friday asking for a letter approving Pehling's access to the information, which Staff supplied. Betts then asked if the District is still doing biennial audits and Staff explained that the District has been doing annual audits since the District moved its funds from the County to LAIF, since this is a legal requirement. Staff noted that the upshot of these conversations is that the County may require the District to pass a resolution returning to annual audits and, if so, that would be on the agenda for the end of the month meeting.
 - b. Staff then showed the Board the metal plaque that Vitalant had presented to the District for a record number of blood donations in last December's drive. The District was in the top ten of drives for total donors.
5. OLD BUSINESS:
 - a. Scheduled Truck Purchases Update. Staff reported that the contract for the new Type 6 had been signed and that a \$20,000 down payment was now needed. There would be another payment due in the next fiscal year (2025-2026), which would be about mid-way in the build process, and the final payment would be on delivery, which would likely be in the 2026-2027 fiscal year.

John Pisas reported that the sales rep for the replacement for 8432 had come to the station to finalize the specs for the new rescue vehicle. The total cost for this vehicle should be around \$250,000. He further explained that it would be to the District's advantage to pay for the chassis outright, rather than paying interest on the amount to the manufacturer. This would mean a payment in the 2025-2026 fiscal year and

final payment in 2026-2027. O'Brien noted that pacing out the payments over two to three fiscal years makes sense for the District.

The free Chevy Silverado was delivered on Sunday and has been checked out and smogged by Dirk Dooley. Pias noted that the truck was in good condition and handled well. Latoof explained that this truck was going to be used as a utility vehicle and kept at Station 840. 8441 would be moved to Station 843 to replace the aging 8435 for responses from that station. It was thought that the lights, siren and radio could be taken from 8435 for the Silverado, which will be numbered 8442. This will save some expense. Staff noted that the vehicle has been added to the District's insurance and she is waiting to receive the paperwork from the Excess Property Program manager so the truck can be registered.

6. NEW BUSINESS:

a. LAFCo Special District Alternative Member Election. Staff explained that the ballot and candidate statements for the two people running for the vacant slot on the LAFCo board had been sent to the District earlier this month and the ballot had to be returned by noon on May 30, making this meeting the only opportunity for the Board to vote. There was some discussion of the merits of the two candidates and it was noted that David Shpak lives on the Coast and could thus represent the Coast for many issues, plus he had extensive experience in government. Keller moved to vote for Shpak and Ruprecht seconded. The motion carried 3-0.

b. Special Board Sessions for Budget Planning. Chief Latoof stated that the Department was working on the budget figures and purchasing goals and should have good numbers together at the May 7 Department meeting. Staff then noted that she would put the budget numbers together for the scheduled Board meeting on May 15. As in the past, a second meeting should be scheduled for the next week to make any corrections needed. The preliminary budget would need to be voted on at the end of month meeting on May 28th. There would then need to be the normal newspaper notice and a final vote on the budget at the end of month meeting in June. The Board agreed to meet on the budget on May 15 and 22 starting at 9 am.

7. CHIEF'S REPORT:

Chief Latoof had a number of items from the recent Fire Districts Association meeting and the Board of Supervisor's meeting. He noted that the staff member at LAFCo had been given high marks at the Districts Meeting and that it appears that a review of special district will be coming up.

He also reported that the County Board of Supervisors had voted to restore the original percentage going to the fire districts under Prop 172. That percentage had been declining over several years. Whether or not there would be a true-up to give the districts the missing money was not clear from the BOS meeting.

Chief Latoof then presented a list of renovations for Station 841 supplied by Assistant Chief Patrick Clark. There were some discussion of the items and priorities and Chief Latoof noted that there would be regular updates from Clark as the work progressed. Ruprecht asked about the status of 841, as she was under the impression that the District paid the County a token \$1 annual rent. Staff responded that she had seen a quitclaim deeding the building to the District in the files, but that she would check and let the Board know.

Latoof then reported on a Certificate of Achievement workshop that a number of members of the Association and Emily Tecchio had attended in Sonoma, which they felt was very informative and valuable. The workshop runs through the ins and outs of running a fire district. There was discussion of having the same training held in Mendocino County and Latoof noted that he had volunteered the District conference room.

O'Brien then expressed his opinion that it would be better to hold Sexual Harassment training in person, rather than online and asked the Department to look into doing that.

John Pisas reported that the cypher locks had been installed on the man doors at Station 844, and that he would be meeting with the garage door contractor to program the remotes for the bay doors. O'Brien asked about the sign for the station, and Latoof said he thought it could be installed at the end of the summer.

Pisas noted that there had been another false alarm at the K-8 school, which brings the number to 8 since the first of the year. He noted that Chief Rees was inspecting the school this week. There was discussion of writing another letter of warning about these false alarms, but this time to the School Board. Staff agreed to work on that.

8. BOARD MEMBER REPORTS:

Ruprecht reported that she had attended some of the training sessions during last week's fire academy and was very impressed with the young people participating and with the quality of the training.

9. PUBLIC COMMENT: None

10. MEETING ADJOURNED: At 10:10 am.

12:50 PM

04/23/25

Accrual Basis

Mendocino Fire Protection District Transaction Detail by Account

April 2 - 25, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
LAIF Bank							
Deposit	04/15/2025			Deposit	82-4100 · Int...	16,705.53	16,705.53
Total LAIF Bank						16,705.53	16,705.53
10002 · Fire District checking							
Deposit	04/09/2025			Deposit	86-2254 · Di...	119.01	119.01
Check	04/09/2025	8925	Western Fire Supply		86-2053 · Str...	-631.53	-512.52
Check	04/09/2025	8926	Redwood Waste Solutions Inc	4039-6123013	86-2263 · Tr...	-83.82	-596.34
Check	04/09/2025	8927	Hills Ranch Mutual Water Com...	inv #12944	86-2266 · W...	-90.00	-686.34
Check	04/09/2025	8928	Nick Barbieri Trucking LLC		86-2251 · Fuel	-1,950.36	-2,636.70
Check	04/09/2025	8929	Mendocino Unified School Dist...	Fuel 1Q 2025	86-2252 · Fu...	-191.14	-2,827.84
Check	04/09/2025	8930	CA Dept of Tax & Fee Adminis...	057-425992	86-2252 · Fu...	-119.00	-2,946.84
Check	04/09/2025	8931	Rhoades Side Restrooms		-SPLIT-	-1,000.00	-3,946.84
Check	04/09/2025	8932	Gabriel's Cleaning Service	Inv #5214	2131.2 · Cle...	-700.00	-4,646.84
Check	04/09/2025	8933	Reliable Transportation Logisti...		86-0010 · Ap...	-1,100.00	-5,746.84
Check	04/09/2025	8934	Starkey Custom Apparel		86-2054 · Un...	-930.64	-6,677.48
Check	04/09/2025	8935	Mendocino City Community Se...	acct# CO1930,CO1931	-SPLIT-	-240.54	-6,918.02
Check	04/09/2025	8936	Cen's Landscaping Service	JAN/FEB	2131.1 · Lan...	-400.00	-7,318.02
Check	04/09/2025	8937	Cross Connections		86-2066 · Pa...	-245.50	-7,563.52
Check	04/09/2025	8938	PNP CPA	1542	2181.4 · Audit	-1,750.00	-9,313.52
Check	04/09/2025	8939	Rachel Miller Bookkeeping		2192.3 · Boo...	-200.00	-9,513.52
Payc...	04/09/2025	8941	Russell Hartridge (E)		-SPLIT-	-623.03	-10,136.55
Payc...	04/09/2025	8942	Sandra L Schmidt		-SPLIT-	-904.70	-11,041.25
Payc...	04/09/2025	8940	John Pisias		-SPLIT-	-627.33	-11,668.58
Check	04/09/2025	8943	Life Assist, Inc	95460VFD	2140.1 · Med...	-144.20	-11,812.78
Check	04/09/2025	8944	MTECH Inc	Downpayment for Type 6	86-0010 · Ap...	-20,000.00	-31,812.78
Liabili...	04/11/2025	E-pay	EDD	482-8547-2 QB Tracking # 436989122	-SPLIT-	-268.84	-32,081.62
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	-SPLIT-	-817.70	-32,899.32
Check	04/21/2025	auto	Elan Financial Services	4184	-SPLIT-	-4,275.29	-37,174.61
Deposit	04/23/2025			Deposit	-SPLIT-	53,349.21	16,174.60
Deposit	04/23/2025			Deposit	82-7704 · Str...	60,571.69	76,746.29
Payc...	04/23/2025	8945	John Pisias		-SPLIT-	-607.09	76,139.20
Payc...	04/23/2025	8946	Russell Hartridge (E)		-SPLIT-	-519.19	75,620.01
Payc...	04/23/2025	8947	Sandra L Schmidt		-SPLIT-	-926.05	74,693.96
Check	04/23/2025	8948	AT&T Calnet3	9391053597	86-2063 · Int...	-32.91	74,661.05
Check	04/23/2025	8949	Harvest At Mendosa's	Acct#49568	2131.3 · clea...	-43.67	74,617.38
Check	04/23/2025	8950	Superior Garage Door Service	2973	2136.6 · Stat...	-538.04	74,079.34
Check	04/23/2025	8951	Life Assist, Inc	95460VFD	2140.1 · Med...	-379.08	73,700.26
Check	04/23/2025	8952	Mendocino Automotive & Towing		86-2127 · Tr...	-938.85	72,761.41
Check	04/23/2025	8953	Cascade Fire Equipment		86-2053 · Str...	-8,659.06	64,102.35
Check	04/23/2025	8954	Santa Rosa Uniform		-SPLIT-	-917.56	63,184.79
Check	04/23/2025	8955	PG&E		-SPLIT-	-427.97	62,756.82
Check	04/23/2025		Statham's Garage		-SPLIT-	-801.73	61,955.09
Liabili...	04/25/2025	E-pay	EDD	482-8547-2 QB Tracking # 437211122	-SPLIT-	-575.26	61,379.83
Liabili...	04/25/2025	E-pay	EDD	482-8547-2 QB Tracking # 1660651122	-SPLIT-	-260.56	61,119.27
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	-SPLIT-	-781.29	60,337.98
Total 10002 · Fire District checking						60,337.98	60,337.98
24000 · Payroll Liabilities							
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-1.12	-1.12
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	0.00	-1.12
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-167.59	-168.71
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-69.26	-237.97
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-69.26	-307.23
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-16.20	-323.43
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-16.20	-339.63
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-223.45	-563.08
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-13.41	-576.49
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	-17.87	-594.36
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	0.00	-594.36
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	0.00	-594.36
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	-76.78	-671.14
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	-47.60	-718.74
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	-47.60	-766.34
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	-11.13	-777.47
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	-11.13	-788.60
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	0.00	-788.60
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	-9.22	-797.82
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	0.00	-797.82
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	0.00	-797.82
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	0.00	-797.82
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-112.63	-910.45
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-69.83	-980.28
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-69.83	-1,050.11
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-16.33	-1,066.44
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-16.33	-1,082.77
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-9.24	-1,092.01

12:50 PM

04/23/25

Accrual Basis

Mendocino Fire Protection District

Transaction Detail by Account

April 2 - 25, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	-13.52	-1,105.53
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	0.00	-1,105.53
Liabili...	04/11/2025	E-pay	EDD	482-8547-2 QB Tracking # 436989122	10002 · Fire ...	232.69	-872.84
Liabili...	04/11/2025	E-pay	EDD	482-8547-2 QB Tracking # 436989122	10002 · Fire ...	36.15	-836.69
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	10002 · Fire ...	357.00	-479.69
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	10002 · Fire ...	186.69	-293.00
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	10002 · Fire ...	186.69	-106.31
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	10002 · Fire ...	43.66	-62.65
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	10002 · Fire ...	43.66	-18.99
Liabili...	04/11/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 437119122	10002 · Fire ...	0.00	-18.99
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-0.04	-19.03
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	0.00	-19.03
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-162.18	-181.21
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-67.04	-248.25
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-67.04	-315.29
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-15.68	-330.97
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-15.68	-346.65
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-216.24	-562.89
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-12.97	-575.86
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	-0.71	-576.57
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	0.00	-576.57
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	0.00	-576.57
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	-63.98	-640.55
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	-39.67	-680.22
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	-39.67	-719.89
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	-9.28	-729.17
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	-9.28	-738.45
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	0.00	-738.45
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	-7.68	-746.13
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	0.00	-746.13
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	0.00	-746.13
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	0.00	-746.13
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-115.33	-861.46
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-71.50	-932.96
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-71.50	-1,004.46
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-16.73	-1,021.19
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-16.73	-1,037.92
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-9.83	-1,047.75
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	-13.84	-1,061.59
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	0.00	-1,061.59
Liabili...	04/25/2025	E-pay	EDD	482-8547-2 QB Tracking # 437211122	10002 · Fire ...	33.84	-1,027.75
Liabili...	04/25/2025	E-pay	EDD	482-8547-2 QB Tracking # 437211122	10002 · Fire ...	541.42	-486.33
Liabili...	04/25/2025	E-pay	EDD	482-8547-2 QB Tracking # 1660651122	10002 · Fire ...	226.07	-260.26
Liabili...	04/25/2025	E-pay	EDD	482-8547-2 QB Tracking # 1660651122	10002 · Fire ...	34.49	-225.77
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	10002 · Fire ...	341.49	115.72
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	10002 · Fire ...	178.21	293.93
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	10002 · Fire ...	178.21	472.14
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	10002 · Fire ...	41.69	513.83
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	10002 · Fire ...	41.69	555.52
Liabili...	04/25/2025	E-pay	United States Treasury	90-0087728 QB Tracking # 1660714122	10002 · Fire ...	0.00	555.52
Total 24000 · Payroll Liabilities						555.52	555.52
82-1510 · Sales Tax- Public Safety							
Deposit	04/23/2025		Deposit		10002 · Fire ...	-4,034.06	-4,034.06
Total 82-1510 · Sales Tax- Public Safety						-4,034.06	-4,034.06
82-1800 · TOT/Prop D&E							
Deposit	04/23/2025		Deposit		10002 · Fire ...	-7,195.53	-7,195.53
Total 82-1800 · TOT/Prop D&E						-7,195.53	-7,195.53
82-1900 · Measure P							
Deposit	04/23/2025		Deposit		10002 · Fire ...	-42,119.62	-42,119.62
Total 82-1900 · Measure P						-42,119.62	-42,119.62
82-4100 · Interest							
Deposit	04/15/2025		Deposit		LAIF Bank	-16,705.53	-16,705.53
Total 82-4100 · Interest						-16,705.53	-16,705.53
82-7700 · Other Income							
82-7704 · Strike team							
Deposit	04/23/2025		Deposit		10002 · Fire ...	-60,571.69	-60,571.69
Total 82-7704 · Strike team						-60,571.69	-60,571.69
Total 82-7700 · Other Income						-60,571.69	-60,571.69

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Accrual Basis

Mendocino Fire Protection District Transaction Detail by Account

April 2 - 25, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
66000 · Payroll Expenses							
wages							
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	1,117.24	1,117.24
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	767.76	1,885.00
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	1,126.25	3,011.25
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	973.08	3,984.33
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	108.12	4,092.45
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	639.80	4,732.25
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	1,153.28	5,885.53
Total wages						5,885.53	5,885.53
Total 66000 · Payroll Expenses						5,885.53	5,885.53
86-0010 · Approp for Contingencie							
Check	04/09/2025	8933	Reliable Transportation Logisti...	03/22/25	10002 · Fire ...	1,100.00	1,100.00
Check	04/09/2025	8944	MTECH Inc	Downpayment for Type 6	10002 · Fire ...	20,000.00	21,100.00
Check	04/21/2025	auto	Elan Financial Services	Cert Auto Shippers	10002 · Fire ...	199.00	21,299.00
Total 86-0010 · Approp for Contingencie						21,299.00	21,299.00
86-1011 · Regular Employee Salary							
86-1013 · Payroll Tax							
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	1.12	1.12
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	69.26	70.38
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	16.20	86.58
Payc...	04/09/2025	8940	John Pisias		10002 · Fire ...	17.87	104.45
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	0.00	104.45
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	47.60	152.05
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	11.13	163.18
Payc...	04/09/2025	8941	Russell Hartridge (E)		10002 · Fire ...	0.00	163.18
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	0.00	163.18
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	69.83	233.01
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	16.33	249.34
Payc...	04/09/2025	8942	Sandra L Schmidt		10002 · Fire ...	0.00	249.34
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	0.04	249.38
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	67.04	316.42
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	15.68	332.10
Payc...	04/23/2025	8945	John Pisias		10002 · Fire ...	0.71	332.81
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	0.00	332.81
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	39.67	372.48
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	9.28	381.76
Payc...	04/23/2025	8946	Russell Hartridge (E)		10002 · Fire ...	0.00	381.76
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	0.00	381.76
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	71.50	453.26
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	16.73	469.99
Payc...	04/23/2025	8947	Sandra L Schmidt		10002 · Fire ...	0.00	469.99
Total 86-1013 · Payroll Tax						469.99	469.99
Total 86-1011 · Regular Employee Salary						469.99	469.99
86-2050 · Clothing & Personal lte							
86-2051 · Boat							
Check	04/21/2025	auto	Elan Financial Services	Cleanline Surf	10002 · Fire ...	118.56	118.56
Total 86-2051 · Boat						118.56	118.56
86-2053 · Structure-Wildland							
Check	04/09/2025	8925	Western Fire Supply	4000	10002 · Fire ...	631.53	631.53
Check	04/23/2025	8953	Cascade Fire Equipment	17832	10002 · Fire ...	8,659.06	9,290.59
Total 86-2053 · Structure-Wildland						9,290.59	9,290.59
86-2054 · Uniforms							
Check	04/09/2025	8934	Starkey Custom Apparel	P-2500165	10002 · Fire ...	930.64	930.64
Check	04/23/2025	8954	Santa Rosa Uniform	141936914	10002 · Fire ...	883.45	1,814.09
Check	04/23/2025	8954	Santa Rosa Uniform	141936945	10002 · Fire ...	34.11	1,848.20
Total 86-2054 · Uniforms						1,848.20	1,848.20
Total 86-2050 · Clothing & Personal lte						11,257.35	11,257.35
86-2060 · Communications							
86-2063 · Internet/Phone							
Check	04/21/2025	auto	Elan Financial Services	ATT	10002 · Fire ...	47.98	47.98
Check	04/21/2025	auto	Elan Financial Services	MCN	10002 · Fire ...	166.09	214.07
Check	04/21/2025	auto	Elan Financial Services	Verizon	10002 · Fire ...	60.05	274.12
Check	04/23/2025	8948	AT&T Calnet3	03/20/25-04/19/25	10002 · Fire ...	32.91	307.03

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Accrual Basis

Mendocino Fire Protection District Transaction Detail by Account

April 2 - 25, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Total 86-2063 · Internet/Phone						307.03	307.03
86-2066 · Pager mntnc/repair							
Check	04/09/2025	8937	Cross Connections	2025-4-4 Mendocino FPD	10002 · Fire ...	245.50	245.50
Total 86-2066 · Pager mntnc/repair						245.50	245.50
86-2067 · Radio mntnc/repair							
Check	04/21/2025	auto	Elan Financial Services	Amazon	10002 · Fire ...	14.01	14.01
Total 86-2067 · Radio mntnc/repair						14.01	14.01
Total 86-2060 · Communications						566.54	566.54
86-2120 · Maint Equip							
86-2126 · Trucks							
86-2127 · Truck mntnc							
Check	04/23/2025	8952	Mendocino Automotive & Towing	25652	10002 · Fire ...	938.85	938.85
Check	04/23/2025		Statham's Garage	2076	10002 · Fire ...	208.38	1,147.23
Check	04/23/2025		Statham's Garage	2117	10002 · Fire ...	593.35	1,740.58
Total 86-2127 · Truck mntnc						1,740.58	1,740.58
86-2128 · Truck equip							
Check	04/21/2025	auto	Elan Financial Services	Willits Power	10002 · Fire ...	1,574.95	1,574.95
Check	04/21/2025	auto	Elan Financial Services	Witmer	10002 · Fire ...	407.12	1,982.07
Total 86-2128 · Truck equip						1,982.07	1,982.07
Total 86-2126 · Trucks						3,722.65	3,722.65
Total 86-2120 · Maint Equip						3,722.65	3,722.65
86-2130 · Maint-Structures,Ground							
86-2131 · Routine Structure							
2131.1 · Landscaping							
Check	04/09/2025	8936	Gen's Landscaping Service	7149	10002 · Fire ...	400.00	400.00
Total 2131.1 · Landscaping						400.00	400.00
2131.2 · Cleaning/Janitorial							
Check	04/09/2025	8932	Gabriel's Cleaning Service	MAR 2025	10002 · Fire ...	700.00	700.00
Total 2131.2 · Cleaning/Janitorial						700.00	700.00
2131.3 · clean/mntnc supplies/repairs							
Check	04/23/2025	8949	Harvest At Mendosa's	Acct#49568	10002 · Fire ...	43.67	43.67
Total 2131.3 · clean/mntnc supplies/repairs						43.67	43.67
Total 86-2131 · Routine Structure						1,143.67	1,143.67
86-2136 · Special Projects							
2136.6 · Station 843							
Check	04/23/2025	8950	Superior Garage Door Service	door service	10002 · Fire ...	538.04	538.04
Total 2136.6 · Station 843						538.04	538.04
Total 86-2136 · Special Projects						538.04	538.04
Total 86-2130 · Maint-Structures,Ground						1,681.71	1,681.71
86-2140 · Medical							
2140.1 · Medical supplies							
Check	04/09/2025	8943	Life Assist, Inc	1586712	10002 · Fire ...	144.20	144.20
Check	04/23/2025	8951	Life Assist, Inc	1589525	10002 · Fire ...	379.08	523.28
Total 2140.1 · Medical supplies						523.28	523.28
Total 86-2140 · Medical						523.28	523.28
86-2170 · Office							
2170.1 · Supplies, postage							
Check	04/21/2025	auto	Elan Financial Services	Amazon	10002 · Fire ...	200.42	200.42
Check	04/21/2025	auto	Elan Financial Services	Intuit	10002 · Fire ...	314.84	515.26
Check	04/21/2025	auto	Elan Financial Services	Precision Roller	10002 · Fire ...	208.14	723.40
Total 2170.1 · Supplies, postage						723.40	723.40
Total 86-2170 · Office						723.40	723.40
86-2181 · Auditing, Fiscal							
2181.4 · Audit							

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Mendocino Fire Protection District Transaction Detail by Account

Accrual Basis

April 2 - 25, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	04/09/2025	8938	PNP CPA	Audit	10002 · Fire ...	1,750.00	1,750.00
Total 2181.4 · Audit						1,750.00	1,750.00
Total 86-2181 · Auditing, Fiscal						1,750.00	1,750.00
86-2187 · Training							
86-2189 · Medical Training							
2189.5 · Coastal Valley test/NR EMT							
Check	04/21/2025	auto	Elan Financial Services	Coastal Valley EMS	10002 · Fire ...	117.00	117.00
Total 2189.5 · Coastal Valley test/NR EMT						117.00	117.00
Total 86-2189 · Medical Training						117.00	117.00
86-2190 · Non Med Training							
2190.2 · Fire Academy							
Check	04/21/2025	auto	Elan Financial Services	Amazon	10002 · Fire ...	138.63	138.63
Total 2190.2 · Fire Academy						138.63	138.63
2190.3 · First Responder Academy assist							
Check	04/09/2025	8931	Rhoades Side Restrooms	2432	10002 · Fire ...	500.00	500.00
Check	04/09/2025	8931	Rhoades Side Restrooms	2531	10002 · Fire ...	500.00	1,000.00
Total 2190.3 · First Responder Academy assist						1,000.00	1,000.00
Total 86-2190 · Non Med Training						1,138.63	1,138.63
Total 86-2187 · Training						1,255.63	1,255.63
86-2192 · Professional Services							
2192.3 · Bookkeeper							
Check	04/09/2025	8939	Rachel Miller Bookkeeping	March 2496	10002 · Fire ...	200.00	200.00
Total 2192.3 · Bookkeeper						200.00	200.00
Total 86-2192 · Professional Services						200.00	200.00
86-2220 · Small Tools							
2220.1 · Misc tools/instruments							
Check	04/21/2025	auto	Elan Financial Services	Amazon	10002 · Fire ...	405.61	405.61
Check	04/21/2025	auto	Elan Financial Services	COSTCO	10002 · Fire ...	258.89	664.50
Total 2220.1 · Misc tools/instruments						664.50	664.50
Total 86-2220 · Small Tools						664.50	664.50
86-2239 · Special Dept Expense							
2239.5 · Fitness Center, health/wellness							
Check	04/21/2025	auto	Elan Financial Services	Peloton	10002 · Fire ...	44.00	44.00
Total 2239.5 · Fitness Center, health/wellness						44.00	44.00
Total 86-2239 · Special Dept Expense						44.00	44.00
86-2250 · Transportation, Travel							
86-2251 · Fuel							
Check	04/09/2025	8928	Nick Barbieri Trucking LLC	1Q 2025	10002 · Fire ...	1,950.36	1,950.36
Total 86-2251 · Fuel						1,950.36	1,950.36
86-2252 · Fuel taxes and MUSD surcharge							
Check	04/09/2025	8929	Mendocino Unified School Dist...	1Q 2025	10002 · Fire ...	191.14	191.14
Check	04/09/2025	8930	CA Dept of Tax & Fee Adminis...	deisel Fuel 1Q 2025	10002 · Fire ...	119.00	310.14
Total 86-2252 · Fuel taxes and MUSD surcharge						310.14	310.14
86-2254 · Dist reimb - travel							
Deposit	04/09/2025			refund to credit card	10002 · Fire ...	-119.01	-119.01
Total 86-2254 · Dist reimb - travel						-119.01	-119.01
Total 86-2250 · Transportation, Travel						2,141.49	2,141.49
86-2260 · Utilities							
86-2261 · Electricity							
Check	04/23/2025	8955	PG&E	4643459999-2	10002 · Fire ...	414.85	414.85
Check	04/23/2025	8955	PG&E	1143044970-9	10002 · Fire ...	13.12	427.97
Check	04/23/2025	8955	PG&E	1150766202-8	10002 · Fire ...	0.00	427.97
Total 86-2261 · Electricity						427.97	427.97
86-2263 · Trash Removal							

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Accrual Basis

Mendocino Fire Protection District Transaction Detail by Account

April 2 - 25, 2025

Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	04/09/2025	8926	Redwood Waste Solutions Inc	176743697U039	10002 · Fire ...	83.82	83.82
Total 86-2263 · Trash Removal						83.82	83.82
86-2265 · Sewer system							
Check	04/09/2025	8935	Mendocino City Community Se...	Stn 841: MAR 2025	10002 · Fire ...	86.68	86.68
Check	04/09/2025	8935	Mendocino City Community Se...	Stn 840: MAR 2025	10002 · Fire ...	153.86	240.54
Total 86-2265 · Sewer system						240.54	240.54
86-2266 · Water							
Check	04/09/2025	8927	Hills Ranch Mutual Water Com...	April	10002 · Fire ...	90.00	90.00
Total 86-2266 · Water						90.00	90.00
Total 86-2260 · Utilities						842.33	842.33
TOTAL						0.00	0.00

DISTRICT CREDIT CARD CHARGES

MONTH OF MARCH 2025

VENDOR	DATE	ITEM	AMOUNT	CODE
Verizon	3/4/25	iPad connections	\$ 60.05	86-2063
MCN	3/11/25	Monthly connection	\$ 166.09	86-2063
Intuit	3/12/25	Checks for District	\$ 314.84	86-2170.1
Coastal Valley EMS	3/15/25	Renewal Sluis	\$ 117.00	86-2189.5
ATT	3/15/25	Direct TV	\$ 47.98	86-2063
Cert. Auto Shippers	3/19/25	Deposit for shipping	\$ 199.00	86-0010
Willits Power	3/20/25	Chainsaws	\$ 1,574.95	86-2128
Amazon	3/20/25	Toner cartridges	\$ 200.42	86-2170.1
Costco	3/22/25	Service jack	\$ 258.89	86-2220.1
Amazon	3/24/25	Rosco fog fluid	\$ 138.63	86-2190.2
Cleanline Surf	3/24/25	Boat PPE Gloves	\$ 118.56	86-2051
Peloton	3/24/25	Membership	\$ 44.00	86-2239.5
Amazon	3/25/25	Grinder Chainsaw sharpener	\$ 405.61	86-2220.1
Amazon	3/26/25	Kenwood antenna	\$ 14.01	86-2067
Witmer	3/26/25	Pelican battery assembly	\$ 407.12	86-2128
Precision Roller	3/28/25	Fuser assembly for HP Printer	\$ 208.14	86-2170.1
			\$ 4,275.29	



Mendocino Fire Protection District
PO Box 901
44700 Little Lake Road
Mendocino CA 95460
707-937-0131
mfpd@mcn.org

April 30, 2025

Windspirit Aum
Board President
Mendocino Unified School District
PO Box 1154
Mendocino CA 95460

Dear Windspirit,

We are writing to you in regards to a series of false alarms at the K-8 School on Little Lake Road. Since the beginning of the year, there have been eight false alarms, seven of these in the past month. There also appear to be some significant deficiencies in the alarm system itself, which presents a danger to the students and staff at the school.

The District is authorized to charge fees for false alarms to cover the cost of responding. If we were to do so for the eight false alarms, the total would be \$2400. But, more importantly, if the deficiencies are not addressed promptly, Chief Rees, the Fire Marshal, could declare a fire watch, which would mean that a fire engine and crew would be stationed at the school 24 hours a day. The cost for this would be \$4200 a day.

We strongly urge you to address the serious issues with the alarm system at the K-8 school before it is necessary for us to take further action to protect the school.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward O'Brien".

Edward O'Brien
President

cc: Jason Morse, Superintendent



Mendocino Fire Protection District
PO Box 901
44700 Little Lake Road
Mendocino CA 95460
707-937-0131
mfpd@mcn.org

April 30, 2025

Windspirit Aum
Board President
Mendocino Unified School District
PO Box 1154
Mendocino CA 95460

Dear Windspirit,

We are writing to you in regards to a series of false alarms at the K-8 School on Little Lake Road. Since the beginning of the year, there have been eight false alarms, seven of these in the past month. The District is authorized by Ordinance to charge fees for false alarms to cover the cost of responding. The charges for these eight false alarms are as follows:

January 17, 2025: \$175	March 30, 2025: \$375
March 18, 2025: \$375	April 10, 2025: \$150
March 22, 2025: \$800	April 13, 2025: \$250
March 24, 2025: \$100	April 15, 2025: \$175

Total now due: \$2400

The costs are calculated based on the fire vehicles and their crews responding and the number of additional firefighters who responded to the calls. Please mail the check to the PO Box above by 30 days from the date of this letter.

In addition, it appears that there are some serious deficiencies with the alarm system at the school. The Fire Marshal, Chief Rees, could declare a fire watch, which would mean a fire engine and crew would have to be stationed at the school 24 hours a day. The cost for this would be \$4200 per day, and it would have a significant impact on the Department's ability to respond to other emergencies. We strongly urge you to correct the problems with the alarm system before further action needs to be taken.

Sincerely,

Edward O'Brien
President

cc: Jason Morse, Superintendent